



## SYLLABUS INTERNSHIP

	<b>Educational Programme</b>	<b>Level of higher education</b>	<b>Field of study; specialty</b>	<b>Discipline status</b>
	«Management»	second (master's degree)	07 "Management and administration" 073 "Management"	mandatory
<b>Information about the teacher</b>		<b>Year of study and term</b>	<b>Scope of the discipline, final control</b>	<b>Language of instruction</b>
PhD in Economics, associate professor O. V. Pavlova, pavlovaolga154@gmail.com		2 <sup>nd</sup> year, 3 <sup>rd</sup> term	6 credits (180 hours - independent work), defense of the internship report	Ukrainian

### The purpose of the internship

Practical training provides consolidation of theoretical knowledge, as well as the acquisition, improvement and expansion of professional competencies necessary for successful work in the chosen specialty. It provides the student with practical experience in the specialty, contributes to the formation of professional skills and abilities to make independent decisions and solve problems related to the management of modern organizations in the real socioeconomic conditions of their functioning.

During the internship, students at a particular enterprise gain experience in applying administrative, economic, social and psychological methods of enterprise management, analyzing its internal and external environment, and organizational design.

*The bases for internships* can be enterprises of various organizational and legal status and various types of economic activity that are legal entities, have been operating in the market for at least three years and carry out production or other types of economic activity.

Based on the results of the internship, the applicant submits a report on the internship.

**Detailed information on the organization and conduct of internships** is provided in the guidelines on the ETI website. <https://eti.edu.ua/navchannia/osvitnii-protses/mahistratura/nmk>

Integral and general competencies	Special (professional) competencies	Programme learning outcomes
GC 1 Ability to conduct research at the appropriate level; GC 3 Skills in using information and communication technologies; GC 5 Ability to act on the basis of ethical considerations (motives); GC 7 Ability to abstract thinking, analysis and synthesis	SC 1 Ability to choose and use management concepts, methods and tools, including in accordance with defined goals and international standards; SC 2 Ability to establish values, vision, mission, goals and criteria by which the organization determines further directions of development, develop and implement appropriate strategies and plans; SC 3 Ability for self-development, lifelong learning, and effective self-management; SC 4 Ability to effectively use and develop the organization's resources; SC 9 Ability to analyze and structure organizational problems, make effective management decisions and ensure their implementation; SC 10 Ability to manage the organization and its development. SC 11 The ability to develop and implement appropriate strategies and plans for the development of an industrial enterprise in the conditions of transformations of the business environment SC 12 The ability to make effective management decisions and ensure their implementation using innovative tools (methods) of industrial enterprise management	PLO 1 Critically consider, select and use the necessary scientific, methodical and analytical tools for management in unpredictable conditions; PLO 2 Identify problems in the organization and justify the methods of solving them; PLO 3 Design effective management systems of organizations; PLO 6 Have the skills to make, justify and ensure the implementation of management decisions in unpredictable conditions, taking into account the requirements of current legislation, ethical considerations and social responsibility; PLO 8 Apply specialized software and information systems to solve organizational management problems; PLO 9 Be able to communicate in professional and scientific circles in national and foreign languages; PLO 11 To ensure personal professional development and planning of own time; PLO 13 Be able to plan and carry out informational, methodical, material, financial and personnel support of the organization (unit). PLO 14 To coordinate the activities of industrial enterprise divisions on the basis of effective organization of business processes. PLO 15 Ability to think strategically and initiate management at an industrial enterprise

### Evaluation of learning outcomes

The defense of the internship report is carried out in the presence of a positive assessment issued by the head of the practical training (internship), namely, at least 35 points.

The overall grade for practical training (internship) is assessed on a 100-point scale with the subsequent conversion of evaluation data to the national 5-point scale and the ECTS scale

#### Evaluation of internship

Quality indicators of the internship report	Evaluation of the defense of the internship report	Total
60	40	100

Detailed information on the quality indicators and criteria for determining the overall grade for practical training is provided in the methodological recommendations

<https://eti.edu.ua/navchannia/osvitnii-protses/mahistratura/nmk>

### Learning methods

Individual consultations and interviews with the head of the internship, consultations with the head of the internship base, work with literature and information sources, independent work, presentation of research results (internship report)

### Scale of evaluation of the final (term) control: national and ECTS

Total points for all types of learning activities	ECTS grades	Evaluation according to the national scale	
		For exam	
90-100	A	excellent	
82-89	B	good	
74-81	C		
64-73	D	satisfactory	
60-63	E		
35-59	FX	unsatisfactory with the possibility of retaking	
1-34	F	unsatisfactory with mandatory re-study of the discipline	

### Suggested reading list (basic)

- Наказ Міністерства освіти України від 8 квітня 1993 року №93 «Про затвердження Положення про проведення практики студентів вищих навчальних закладів України». URL: <http://zakon.rada.gov.ua/cgi-bin/laws/main.cgi?nreg=z0173-93>.
- Методичні рекомендації щодо організації та проведення виробничої практики магістрів (для студ. спеціальності 073 «Менеджмент») / ЕТІ імені Роберта Ельворті; уклад. : О.В. Павлова. Кропивницький : ЕТІ імені Роберта Ельворті, 2020. 22 с.